

## **Canterwood STEP Association 2013 Accomplishments**

- 1. Analyzed the preliminary LOSS study and cost analysis to construct and operate a Locally Operated Septic System (LOSS)**
- 2. Improved the working relationship between the City of Gig Harbor Waste Water Treatment Plant Supervisor and the STEP Board of Directors**
- 3. With the help of the Waste water Treatment Plant Supervisor we were able to make modifications to our Mag Meter installation to more accurately determine the volume of effluent being sent to the Waste Water Treatment Plant**
- 4. Analyzed existing data to determine that our effluent volumes were significantly infiltrated by ground water with estimates between 30 to 50 percent of the total volume**
- 5. Worked with Kallas to get financial records up to date and following correct accounting procedures**
- 6. Worked with our attorney to bring many members in the arrears to a current status**
- 7. Initiated a mandatory Inspect / Repair initiative to eliminate all ground water intrusion into our STEP lines**
- 8. Raised our reserve account minimum to \$100,000 to offset any maintenance or capital expenditure resulting from normal wear and catastrophic acts of nature**
- 9. Fenced the area surrounding the STEP vault and Mag Meter to secure the equipment and prevent theft and vandalism**
- 10. Working with Peninsula Light the Board now has the ability to access monthly water consumption for each of the 274 STEP Members**
- 11. Hired a network manager to improve the STEP website for members and referral**
- 12. Improved the quality and quantity of communications to members**